



Thank you for investing in your child's education by supporting the school through volunteering!

**New parent volunteers should register online and submit to a background check BEFORE volunteering.**

**VITAL Online is TSD's volunteer registration and management program.**

- It provides the means to conduct background checks.
- It helps us track numbers of volunteers and volunteer hours in order to apply for grants and to assimilate district accountability reports.
- It allows us to communicate with volunteers about opportunities to help teachers and help ensure the best education for TSD students.

**How to Register Online:**

- Go to <http://www.thompsonschoools.org/Page/2277>
- Click on the blue button that says "New Volunteers".
- Volunteers will be instructed to create a Username (we suggest using your e-mail address) and Password. Make sure to write them down for future use.
- Completely fill out all information and correctly spell your LEGAL name.
- In the area that asks what school you will volunteer with, select the school in which you plan on volunteering.
- Once you submit your registration, we will run the background check and mail a name badge to the school. You will receive an email about the results of the background check.

**Once registered, volunteers do not need to re-register each year.** It is good for life.

**How to Train to Volunteer:**

It's SUPER easy and fast! Watch the short video "What You Need to Know to Volunteer" on the VITAL website at <http://www.thompsonschoools.org/Page/13477> .

**How To Update Your Information in the Future:**

- Click on the green button "Returning Volunteers Login" on the VITAL page.
- Log in using the User Name and Password originally created.
- Select "Volunteer" on the left side, then "Preferences" from the drop-down menu. You can then add and remove schools and opportunities.
- Make sure to click "save" at the bottom of the page.
- Call 613-5072 to ask for a name badge if you added any new school.